



## **SOUTH CAROLINA WING CIVIL AIR PATROL**



### **2007 WING CONFERENCE 17 February 2007 Carolina Skies Club, Shaw AFB, SC**

#### Conference Registration:

- Full registration for Senior Members (\$35.00) includes all seminars, coffee breaks, and lunch during the day Saturday and the Dinner Banquet Saturday evening. Full registration for Cadets (\$25.00) includes all activities during the day Saturday, the Dinner Banquet Saturday evening, and lunch during the day.
- Conference only registration for Senior Members (\$20.00) includes all seminars, coffee breaks, and lunch during the day Saturday. Conference only registration for cadets (\$10.00) includes all activities during the day Saturday, including lunch.
- Cost for ONLY the Dinner Banquet Saturday evening is \$18.50 for all members and guests.
- Pre-registration deadline is 1 February 2007 (postmark date). After 1 February, registration fee and banquet tickets increase by \$10.00; no refunds will be given after that date.
- *CAP members are asked to complete one registration form per person. Those bringing a civilian guest may complete one form for both.* It is preferred that all squadrons write one check for their cadets who will be attending.

#### Room Reservations:

- No billeting is available on base. Because of the poor use of the conference hotels in the past, there are none this year. However, there are half a dozen hotels about 6 miles east of Shaw in the 2400-2500 blocks of Broad St. (Hwy 378) in Sumter. Most attendees in the past have gotten the same or better than the conference rate by using AAA or government rates.

#### Payment:

- Unfortunately, NHQ has dropped the option for web registration by credit card. All registration must be by mail. A completed registration form with full payment should be sent to:  
Wing Administrator  
SC Wing HQ CAP  
PO Box 280065  
Columbia, SC 29228-0065
- Make check or money order payable to **"SC Wing CAP"**. Include your CAPID on the check or money order. **DO NOT SEND CASH.**

#### Uniform:

- Conference: Senior Members may wear the AF blues or either of the corporate uniforms. Cadets will be wearing BDU's, PT wear, or blues depending on their off-site activities.
- Banquet: Male cadets must wear blues with white shirt and black bow tie or a suit and tie. Female cadets should wear a formal or semi-formal gown. Senior members should wear mess dress, tuxedo/evening gown, or formal corporate uniform. *Mess dress is not authorized for cadets.* Evening dress should be appropriate (no halter tops, skirts more than 2" above the knee, skin-tight clothing, etc.).
- *Uniform wear in accordance with regulations will be strictly enforced. AF-style uniforms will not be worn if weight and grooming standards are not met.*

#### Protocol:

- We are guests of the US Air Force and Shaw AFB. Proper protocol is expected and required from all participants. This includes being in proper uniform, being covered when outdoors, saluting senior officers when covered, and conducting oneself with the proper military demeanor. Any participant who engages in improper behavior may be asked to leave the conference. All members are required to show the respect dictated by the rank and position of any honored guests.

## SOUTH CAROLINA WING 2007 CONFERENCE REGISTRATION FORM

***CAP Members - Please submit one form per person.***

***Those bringing a civilian guest may complete one form for both.***

Name: \_\_\_\_\_ Rank: \_\_\_\_\_ CAPID: \_\_\_\_\_

Social Security Number (required by Shaw for pre-entrance list): \_\_\_\_\_

Unit: \_\_\_\_\_ Male ☐ Female ☐

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Name of Guest(s): \_\_\_\_\_

**CADETS: Name of your adult chaperone:** \_\_\_\_\_

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### REGISTRATION AND CONFERENCE BANQUET

	By 1 Feb	After 1 Feb	#	Total
<input type="checkbox"/> Conference and Banquet (Cadet)	\$25.00	\$35.00	x _____ =	\$ _____
<input type="checkbox"/> Conference and Banquet (Senior, Guest)	\$35.00	\$45.00	x _____ =	\$ _____
<input type="checkbox"/> Conference Only (Cadet)	\$10.00	\$20.00	x _____ =	\$ _____
<input type="checkbox"/> Conference Only (Senior, Guest)	\$20.00	\$30.00	x _____ =	\$ _____
<input type="checkbox"/> Banquet Only	\$18.50	\$28.50	x _____ =	\$ _____

Total payment due with registration: \$ \_\_\_\_\_

**PLEASE NOTE:** Fees are not refundable after 1 February 2007. **Registration received without full payment will be returned; resubmissions will be subject to the deadline.**

Make check or money order payable to "SC Wing CAP". Include CAPID on check or money order and mail completed registration form and full payment to:

Wing Administrator / SC Wing HQ CAP / PO Box 280065 / Columbia, SC 29228-0065

Direct questions to [scwa@scwg.cap.gov](mailto:scwa@scwg.cap.gov)

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**All Cadets must be in the company of a Senior Member or other adult. Unaccompanied Cadets will not be allowed to register! If registration is received without the name of a registered chaperone being included above, it will be returned. Cadets should verify the adult they list will be in attendance.**

## SOUTH CAROLINA WING 2007 CONFERENCE AGENDA

All functions take place at the Shaw AFB Carolina Skies Club unless otherwise stated.

**Saturday, 17 February 2007**

Time	Topic	Presenter	Location
0700-0800	Registration		Entrance Hallway
0800-0900	General Assembly (all attendees)	Lt Col Nancy Gleaton, Conference Director  Congressman John Spratt, Guest Speaker	Main Lounge
<i>See schedule on following page for cadet agenda</i>			
0900-1030	DDRO Training	Lt Col Bonnie Braun Maj Lavonne Adams	Daedalian Room 1
	Professional Development / Personnel	Capt Tim Gleaton 1 <sup>st</sup> Lt Jessica Bishop	Daedalian Room 2
	Wing Banker Solution	Nancy Z. Gleaton 2d Lt Kent McCain	Saunders Room
1030-1200	Communications Transition	1 <sup>st</sup> Lt Ralph Driver	Daedalian Room 1
	Aerospace Education	Capt Kathy Piersma	Daedalian Room 2
	Operations / Emergency Services	Capt Francis Smith	Saunders Room
1200-1300	Catered Lunch Buffet for Members & Guests		Dining Room
1300-1430	Unit Commander's Meeting	Maj Jay Lindler	Daedalian Room 1
	Logistics	Lt Col George Roberts	Daedalian Room 2
	Operations / Emergency Services	Capt Francis Smith	Saunders Room
1430-1600	Communications Transition	1 <sup>st</sup> Lt Ralph Driver	Daedalian Room 1
	Information Technology (network security, web design, virus protection, spam)	Capt Jane Raymond	Daedalian Room 2
1800-1900	Social Hour (Seniors)		Main Lounge
1900-2330	BANQUET / CADET DANCE	Col Hartsell O. Rogers, Master of Ceremonies  Mr. John Salvador, Guest Speaker	Ballroom

## SOUTH CAROLINA WING 2007 CONFERENCE CADET AGENDA

**Saturday, 17 February 2007**

<b>Time</b>	<b>Topic</b>	<b>Location</b>
0700-0800	Registration	Carolina Skies Club Main Hallway
0800-0900	General Session (all attendees)	Carolina Skies Club Main Lounge
0930	Welcome by Shaw Chief	Sports Complex
1000	Color Guard Competition (will run until completed) Speak-Off Competition	Community Activities Center
1130	Cookout Lunch	Sports Complex
1300	Summit Games Competition: Rock Climbing, Volleyball, Tug of War, Soccer, Ultimate Frisbee	Sports Complex
1730	Get ready for Banquet	Fitness Center
1900-2330	Banquet / Cadet Ball	Carolina Skies Club Dining Room